



Maximize performance. Optimize results.

Project Planning and Management Achieve your Goals... On Time & On Budget

What is it?

Everything you need to set up and run your project: Project planning, organization, management and coordination

How does it work?

We will facilitate and coordinate some or all of the activities you need to plan, organize, and manage the execution of your project.

We can:

- Lead planning sessions to create your project plan and check lists
- Define tasks, task dependencies, task sequences, task start & end dates
- Assign task responsibilities
- Organize, track and expedite project tasks and activities per your plans, processes and checklists
- Develop and maintain up-to-date lists of issues and pending decisions
- Provide liaison within your organization and with your external resources
- Assist your managers to plan and coordinate their project components
- Track and report progress toward task completion, delays and issues
- Compile project information and prepare project reports

How does the client benefit?

You will realize:

- A greater likelihood that you will achieve your project goals
- An increased probability that your project will complete on time and on budget
- An better likelihood that potential problems will be identified and reported before they become problems